



2696 26-26 ³/₄ Ave., Mikana. WI 54857

Hall Rental Agreement

Residents - \$250 deposit

To get your deposit back after use of the hall:

1. Be sure everything is clean and personal belongings are removed from the hall by midnight of the rental date.
2. All garbage is the responsibility of the renter and needs to be taken home.
3. Sweep floors; broom can be found in closet located on the right side of the front door. If there are any spills they need to be cleaned up.
4. Put tables and chairs back on their carts/racks.
5. Any damage to walls, floors, etc. (marks, staining or repairing needed) will be deducted from deposit and in some cases could be more than the deposit.
6. Deposit returns will be decided at the monthly meeting following the rental and mailed to the address listed below. All decisions on the condition of the hall will be made final by the Cedar Lake Town Board.

Date of Rental _____ Total Deposit _____

Printed Name _____

Signature _____

Address _____ Phone _____

Deposit is payable prior to your rental. Make all checks payable to Town of Cedar Lake and mail to: 2692 28 ¹/₄ St., Birchwood, WI 54817. Questions? Contact Cindy Zuleger at 715-571-3032.